Briefing sheet for judges

Present around the World (PATW) is the IET's presentation competition for students, recent graduates, apprentices and young professionals aged 18 to 26.

Competitors are asked to give a presentation for 10 minutes on a subject related to engineering and technology, and to answer questions for a further five minutes.

The event is mainly to judge presentation skills, although the topic should be appropriate to the intended audience of students and young professionals.

The prizes are (the local equivalent of) £150 for the winner and £100 for the runner-up, subject to there being four or more competitors.

The presentation room should have a raised platform, with a microphone system for the speakers. A laptop and video projector should be provided as standard, and the competitors should be asked to provide a USB stick with their presentation already uploaded on.

The judges may be provided with a brief synopsis of the competitors' presentations (100-200 words). There should be three judges who will be required to assess the presentations according to the attached judging sheets, and then they will decide who to award the positions of winner and runner-up to.

Someone from your Local Network (LN) or Young Professionals' Section Committee will chair the event. During each presentation, the chair will indicate the time after eight minutes and then again after ten minutes. The speaker should then finish the presentation as quickly as possible. If necessary, the chair will interrupt the speaker and ask them to stop immediately.

If you have any questions or suggestions, please contact the event organiser:

Enter the event organiser's name and contact details

Our competition will be taking place at:

Enter the time and place for the competition

It is expected to end around:

Enter the expected end time

Judging form

LOCAL NETWORK/YOUNG PROFESSIONALS' SECTION……

SPEAKER'S NAME……

DATE……

PRESENTATION TITLE……

JUDGE'S NAME……..……..

PRESENTATION (maximum total of 40 points) **Presence (please tick boxes)**	
❑ Controlled Poise/Manner ❑ Enthusiasm for Topic ❑ Appropriate Use of Notes ❑ Confidence	Comments: Marks / 10
Voice (please tick boxes)	
❑ Variety of Modulation ❑ Acceptable Volume ❑ Good Use of Pauses ❑ Clarity	Comments: Marks / 10
Time Management (please tick boxes)	
❑ Appropriate time allocation (to introduction / setting the scene etc.) ❑ Observing the 10 minute time limit	Comments: Marks / 10
Lecture Aids (please tick boxes)	
❑ Effectiveness ❑ Quality/Clarity ❑ Use of Visual Aids to Enhance Presentation, Not Detract ❑ Appropriateness	Comments: Marks / 10

TOTAL SCORE: / 80

CONTENT (maximum total of 20 points)	
Subject (please tick boxes)	
❑ Preparation ❑ Depth of Knowledge ❑ Originality ❑ Generation of Questions	Comments: Marks / 10
Content (please tick boxes)	
❑ Logical Structure ❑ Effectiveness of Introduction and Conclusion ❑ Suitability for audience	Comments: Marks / 10
IMPRESSIONS (maximum total of 20 points)	
Audience Impact (please tick boxes)	
❑ Interest Generated ❑ Enjoyment ❑ Enthusiasm ❑ Effective communication of information	Comments: Marks / 10
Overall Impression (please tick boxes)	
❑ Were speaker's objectives achieved? ❑ Was it worthwhile? ❑ Good overall impression?	Comments: Marks / 10

TOTAL SCORE: / 80